

Minutes of the Wivelsfield Neighbourhood Plan Steering Group Meeting  
Held Thursday 25<sup>th</sup> September 2014, 8pm, Renshaw Room, Wivelsfield Village Hall

**Attending:** Jason Stoner (Chair), Dave Wright, Gordon Harper, Craig Bowden, John Wigzell, Nick Dutt, Sheila Blair, Rosemary Fair, Ian Dawson,

1. **Apologies for Absence**

Tal Kleiman, (LDC), Faustina Bayo (AIRS), Dionne Franks , Richard Jephcott , Angus Thwaites

2. **Declarations of Interest**

Declaration received from Nick Dutt who has a relative involved with a possible development site at Springfield.

3. **Minutes of the Meeting Held 11<sup>th</sup> September 2014**

The chairman requested that the minutes were clear in showing that the landowner sites were the preferred sites and not actually selected for development.

4. **Approach from Rydon Homes & Springfield site.**

The chairman has been approached by Rydon homes who wish to submit 2 sites for consideration. One next to the primary school and the other at the end of Eastern Road.

It was agreed that these submissions were too late as to include them now would entail starting the NP process from the beginning.

It was also noted that no deal had been concluded with the landowners and therefore no planning applications are to be submitted at this time.

It is anticipated that the NP will be submitted mid-January 2015 and that any planning application seeking approval before then would need to be submitted by 13<sup>th</sup> October 2014.

There is the possibility that the Springfield site which has been identified as a preferred option could be classed as “windfall” by Lewes District Council if the NP is not in place.

It was agreed to meet with the site’s planning consultant on Monday 29<sup>th</sup> September and those attending will be G.Harper, D.Wright, Rosemary Fair, Ian Dawson, John Wigzell and Jason Stoner.

It was noted that A.Padfield is awaiting a soil report for this site.

5. **Project Plan.**

Actual number of dwellings on the Springfield site need to be confirmed.

Second tier sites identified for consideration together with Springfield will be subject to a 6 week public consultation process.

6. **Additional Consultation Day for Green Spaces**

It was agreed that this will not be necessary as there has been sufficient feedback from public consultations already held.

The clerk to Haywards Heath Town Council has requested a meeting to discuss the green spaces between Fox & Hounds public house and the hospital.

7. **Policy Review**

The steering group reviewed all the draft policies that are to be included in the draft Pre Submission Consultation. These will cover:

(A) Spatial Plan. Further clarification to be sought from both Neil Homer and AIRS

(B) Housing site allocation: To provide new developments that include properties to suit local demand (further help from AIRS required on this)

(C) Education

(D) Community Facilities

(E) Allotments

(F) Building design

(G) Green Infrastructure & Bio diversity

(H) Green Spaces.

**8. Steering group/focus group composition.**

It was noted that A.Janes had resigned from the Focus group and that R.Jephcott had re-joined the Steering Group.

**9. Next steps to update on progress of NP**

Jason Stoner to issue a press release

Update on progress to be placed on Community 21 website

Separate flyer in forthcoming Wivelsfield News

Request Richard Spencer to include in Middy column

Condensed version to be placed in Church News

Flyers to be placed in Cock Inn and the local shop

Notify stakeholders of plan criteria?

Gordon Harper has raised the concern that the drafted Pre Submission plan must be on the cusp of completion to Regulation 14 standard by 14<sup>th</sup> October.

Confirmation was also sought that there are no additional costs relating to work carried out by Neil Homer.

Meeting concluded at 10pm.

Next meeting of Steering Group to be held at 7.30pm on Monday 6<sup>th</sup> October prior to commencement of Parish Council meeting at 8.15pm.