



The Steyning, Wiston, Ashurst and Bramber (SWAB)

Neighbourhood Plan

Steering Group Meeting

Tuesday 12th January 2016 at 4.00pm

To be held at The Steyning Centre, Fletcher's Croft, Steyning

A G E N D A

1. Apologies for absence
2. To agree the Minutes of the meeting of 9th December 2015
3. Matters arising and action points from the Minutes of 9th December 2015
4. Finances, budgeting and grants
 - i. Current funds position
 - ii. HDC Grant funding
5. Call for Sites
 - i. To agree any final site assessments or adjustments recommended by the Housing FG
 - ii. Discuss and agree final site recommendations
6. Public consultation 'drop-in' events – 16th and 23rd January 2016
 - i. Displays – Pictures, maps and text; agree specifics
 - i. for the Housing/Commercial Sites
 - ii. for the Green Spaces
 - ii. Format and organisation of the events and identify any equipment needed
 - iii. Discuss and agree format of residents' feedback form
 - iv. SG members attendance at the events
7. Working draft of the Pre-Submission Plan – Further information required by end January
8. Any other business
 - i. Steyning Showcase event – Saturday 6th February 2016
 - ii. Changes and timing of SPC reps on the Steering Group
9. Date and time of next meeting