

**Part A**  
**Licensing Act 2003 Premises Licence**

<p>Horsham District Council <i>working in partnership to secure a better quality of life for all</i></p> <p>Public Health and Licensing, Parkside, Chart Way, Horsham, West Sussex. RH12 1RL 01403 215402</p>	<h1 style="margin: 0;">Horsham District Council</h1>
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Premises Licence Number

**LI/15/0625/PREM**

**Part 1 – Premises Details**

<p>Postal address of premises, or if none, ordnance survey map reference or description, including Post Town, Post Code</p> <p style="text-align: center;"><b>The Big Kahuna Holmbush Farm World Holmbush Farm Crawley Road Faygate West Sussex RH12 4SE Tel: 01273 224 753</b></p>
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Where the licence is time limited the dates

**The premises licence shall only be used for one event per year and comprising a maximum number of three (3) consecutive event days in each calendar year.**

Licensable activities authorised by the licence

**A performance of dance  
The exhibition of a film  
A performance of live music  
Late Night Refreshment  
The performance of a play  
Any playing of recorded music  
Sale by Retail of Alcohol**

Times the licence authorises the carrying out of licensable activities

**Performance of live music:**

Main Stage 12:00 till 23:00  
Dance Stage 12:00 till 00:00  
Happy Jacks 11:00 till 02:00  
Mango Bar 11:00 till 02:00  
Forest Lights Bar 11:00 till 02:00

**Playing of recorded music:**

Main Stage 12:00 till 23:00  
Dance Stage 12:00 till 00:00  
Happy Jacks 11:00 till 02:00  
Mango Bar 11:00 till 02:00  
Forest Lights Bar 11:00 till 02:00

**Sale by Retail of Alcohol:**

Happy Jacks Bar 11:00 till 01:00  
Mango 11:00 till 01:00  
Forest Lights 11:00 till 01:00  
Concession bars next to these bars 11:00 till 01:00  
(The above named bars to close by 02:00)

Dance Bar 11:00 till 00:00  
(The above named bar to close by 01:00)

Alice's Garden 11:00 till 23:00  
Main Stage Bar 11:00 till 23:00  
Chief Kahuna Bar 11:00 till 23:00  
Little Kahuna Bar 11:00 till 23:00  
(The above named bars to close by 00:00)

**Late Night Refreshment:**

Friday 23:00 till 01:00  
Saturday 23:00 till 01:00  
Sunday 23:00 till 01:00

**Performance of a play:**

Friday 11:00 till 01:00  
Saturday 11:00 till 01:00  
Sunday 11:00 till 01:00

**Performance of dance:**

Friday 11:00 till 01:00  
Saturday 11:00 till 01:00  
Sunday 11:00 till 01:00

**Exhibition of a film:**

Cinema Tent: Friday 10:00 till 21:00  
Saturday 10:00 till 21:00  
Sunday 10:00 till 21:00

**The opening hours of the premises**

**Friday 06:00 till 02:00  
Saturday 09:00 till 02:00  
Sunday 09:00 till 02:00**

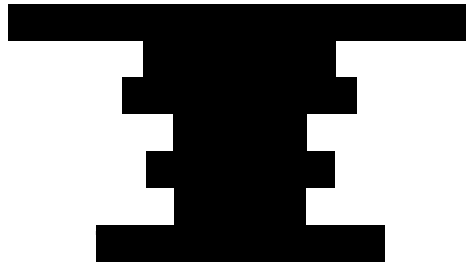
**Where the licence authorises supplies of alcohol whether these are on and / or off supplies**

**Alcohol sold for consumption ON the premises only**

Horsham District Council

## Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence



Registered number of holder, for example company number, charity number (where applicable)



Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

**TBC**

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

**Personal Licence Number: TBC**

**Licensing Authority: TBC**

### Note

This licence is issued pursuant to the legislation/regulations specified in it only and does not constitute a licence/approval/consent for any other purpose whatsoever, including other legislation, etc., administered by Horsham District Council.

The recipient of this licence is responsible for ensuring that all necessary licences/ approvals/consents/planning permissions, etc., are obtained and the grant of this licence does not constitute a representation that any necessary licences/approvals/consents/planning permissions, etc., will be granted, because each application must be considered separately.

**Annex 1 – Mandatory Conditions**  
**All Premises Licence authorising supply of alcohol**

The licence is granted subject to the Mandatory conditions for sale of alcohol as set out in the Licensing Act 2003 as amended by the Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010 and Order 2014.

1. No supply of alcohol may be made under the Premises Licence –
  - (a) At a time when there is no Designated Premises Supervisor in respect of the Premises Licence; or
  - (b) At a time when the Designated Premises Supervisor does not hold a Personal Licence or his Personal Licence is suspended.
2. Every supply of alcohol under the Premises Licence must be made, or authorised by a person who holds a Personal Licence.
3. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
  - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises.
    - a) games or other activities which require or encourage, or are designed to require or encourage, individuals to –
      - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
      - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
    - b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
    - c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
    - d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.
    - e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

5. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
- (2) The designated premises supervisor in relation to the premises licences must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either:-
- (a) a holographic mark or
  - (b) an ultraviolet feature.
6. The responsible person shall ensure that –
- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures –
    - (i) beer or cider: ½ pint;
    - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
    - (iii) still wine in a glass: 125 ml; and
  - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
  - (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

### **Minimum Drinks Pricing**

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
2. For the purposes of the condition set out in paragraph 1 –
- (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979
  - (b) “permitted price” is the price found by applying the formula –

$$P = D + (D \times V)$$

Where –

- (i) P is the permitted price
  - (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
  - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence –
- (i) The holder of the premises licence
  - (ii) The designated premises supervisor (if any) in respect of such a licence, or
  - (iii) The personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.
3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from the paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

### **If the Premises Licence allows Exhibition of Films**

1. Where a premises licence authorises the exhibition of films, the licence must include a condition requiring the admission of children to the exhibition of any film to be restricted in accordance with this section.

2. Where the film classification body is specified in the licence, unless subsection (3)(b) applies, admission of children must be restricted in accordance with any recommendation by that body.

### 3. Where

- (a) The film classification body is not specified in the licence, or
- (b) The relevant licensing authority has notified the holder of the licence that this subsection applies to the film in question,

admission of children must be restricted in accordance with any recommendation made by that licensing authority.

4. In this section “children” means any person aged under 18; and “film classification body” means the person or persons designated as the authority under Section 4 of the Video Recordings Act 1984(c39) (authority to determine suitability of video works for classification).

### **If the Premises Licence has conditions in respect of Door Supervision except theatres, cinemas, bingo halls and casinos**

1. Where a premises licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, each such individual must:

- (a) be authorised to carry out that activity by a licence granted under the Private Security Industry Act 2001; or
- (b) be entitled to carry out that activity by virtue of section 4 of the Act.

2. But nothing in subsection (1) requires such a condition to be imposed:

- (a) in respect of premises within paragraph 8(3)(a) of Schedule 2 to the Private Security Industry Act 2001 (c12) (premises with premises licences authorising plays or films); or
- (b) in respect of premises in relation to:
  - (i) any occasion mentioned in paragraph 8(3)(b) or (c) of that Schedule (premises being used exclusively by club with club premises certificate, under a temporary event notice authorising plays or films or under a gaming licence), or
  - (ii) any occasion within paragraph 8(3)(d) of that Schedule (occasions prescribed by regulations under that Act).

3. For the purposes of this section:

- (a) “security activity” means an activity to which paragraph 2(1)(a) of that Schedule applies, and, which is licensable conduct for the purposes of that Act, (see Section 3(2) of that Act) and
- (b) paragraph 8(5) of that Schedule (interpretation of references to an occasion) applies as it applies in relation to paragraph 8 of that Schedule.



## **Annex 2 – Conditions consistent with the Operating Schedule**

### **General Licensing Objectives**

See Below.

### **Prevention of crime and disorder objectives**

See Below.

### **Public safety objectives**

See Below.

### **Prevention of public nuisance objectives**

See Below.

### **Protection of children from harm**

See Below.

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## **Annex 3 – Conditions attached after a hearing by the Licensing Sub Committee on the 04 April 2016:**

### **The Licence to be subject to the following conditions:**

Event tickets only to be available online in advance.

Challenge 25 to be implemented at the event entrance in addition to the licensed bars.

Removal of attendees from the site will be in accordance with the stated removal policy with Select Security Ltd (or other agreed security company). Such policy to be submitted to the Licensing Authority no less than twenty eight (28) days in advance of the event.

Any personnel employed who have direct contact and responsibility for children to be Disclosure and Barring Services checked.

A hotline landline number to be published in the Parish Magazine and Parish notices and for it to be requested for inclusion on the Horsham District Council website for residents to contact regarding noise levels.

No smoking policy in children's areas to be adopted and enforced.

### **General Licensing Objectives**

The Premises Licence Holder shall produce an Event Management Plan (EMP) for the licensable activity proposed at the Licensed Premises. No licensable activities otherwise authorised by this Licence shall take place unless the Event Management Plan (EMP), is submitted to and approved by the Licensing Authority and the Safety Advisory Group (SAG) or the equivalent. The EMP shall be submitted to the Licensing Authority and the SAG not less than four (4) months prior to the proposed Event.

The EMP will provide dates specifying the date by which obligations in the EMP must be complied with such as the provision of final plans, provision of information to responsible authorities for approval and completion of the infrastructure for the Event.

### **The EMP will include:**

1.1 Names, addresses and telephone numbers of persons/organisations responsible for:

- Overall event safety control
- Production
- Medical and first aid provision
- Site management and the structural integrity of all temporary structures
- Crowd management, steward and security
- Fire safety and control
- Configuration and control of sound systems
- Management of any on-site car parking
- Management of concessions and franchises
- Provision and maintenance of water supplies
- Welfare and provision of information
- Provision and maintenance of sanitary facilities
- Reception collection and removal of litter and other waste

1.2 The proposed audience capacity including guests.

1.3 Plans to agreed scales detailing exits, entrances, temporary bars, marquees and all facilities to be provided.

1.4 Details of proposals for entertainments, together with information regarding any special effects.

1.5 Details of proposals for concessionary activities including food franchises, bars, restaurants and non-food retail sales.

1.6 An Alcohol Management Plan which will include details of, but not be restricted to:

- The Designated Premises Supervisor (DPS)
- Personal licence holders
- Control of the sale of alcohol
- Proof of age policy (including Challenge 25)
- Promotion of responsible drinking
- Appropriate signage

1.7 A Safety Policy and Risk Assessment for the event.

1.8 Details of arrangements for co-ordinating and controlling event safety on site.

1.9 A Crowd Management Plan, including plans for access, egress, dispersal and evacuation.

1.10 A Stewarding and Security Plan.

1.11 A Transport Plan including a Traffic Management Plan.

1.12 The EMP and Multi Agency meetings will not solely focus on the activities taking place within the fenced area of the licensed venue.

Each year notification of the Event shall be made in writing to the Licensing Authority, the Responsible Authorities and members of the Safety Advisory Group (or the equivalent)(SAG) at least six (6) months in advance of the commencement of the Event.

The events shall be managed in accordance with the EMP approved by the Licensing Authority and the SAG.

The Premises Licence Holder will make adequate provision for monitoring and controlling the number of persons entering the licensed site and any temporary structures within it by way of fencing, gate systems, security or other provision to prevent unauthorised access to the licensed site or any part thereof.

Conditions of entry and all age restrictions will be printed on tickets and clearly displayed at all entrances and bars.

### **Prevention of crime and disorder objectives**

The Licence Holder will appoint a Security and Stewarding provider and their Operational Plans will be contained in the EMP. All Security and Stewards will be easily identifiable and have appropriate training for their duties. A register will be maintained of all stewards and security staff employed before, during and after each event containing their full names, dates of birth, employers, event specific identification and where appropriate, their Security Industry Authority (SIA) registration details.

The Register of Stewards and Security will be made available to Sussex Police and the Licensing Authority no later than 14 days prior to the Event, subject to minor and unavoidable amendment.

All Security and Stewarding staff will sign in and out of the Event and this log will made available to the Police and Licensing Authority upon request.

The security plan shall include a search policy with specific reference to prohibiting controlled substances and any 'legal highs'.

The numbers of SIA Licensed Security Staff and trained Stewards will be set out in the Security and Stewarding Plan.

No Alcohol will be brought onto the premises other than within the camping area.

Anyone deemed to be drunk and/or disorderly or under the influence of controlled substances will be refused entry to the event.

The Alcohol Management Plan will clearly set out procedures to minimise any contribution to crime and disorder from the consumption of alcohol; including a challenge 25 age verification policy whereby any person attempting to buy alcohol who appears to be under 25 will be asked for photographic ID as proof of their age. The only ID that will be accepted are valid passports and UK driving licences with a photograph or proof of age cards bearing the 'PASS' mark hologram, an incident and log book/record will be completed for any incident that takes place within the licensed premises. The book/record will be made available upon request to officers from the Licensing Authority, Trading Standards and Sussex Police.

The sale or supply of alcohol will only be permitted by the Designated Premises Supervisor (DPS) or by his/her written authority. The DPS will remain on-site during the hours of alcohol service.

Each bar will have a Personal Licence Holder in attendance, whose duties will include monitoring customers and ensuring the refusal of service to anyone deemed to be intoxicated or underage

The Premises Licence Holder shall take all reasonable steps to prevent drunkenness or other disorderly conduct and shall not permit entertainments which are obscene offensive to public decency or calculated to incite a breach of the peace.

One drinking tap shall be provided for each 3,000 persons and a drinking water supply shall be available at the first aid point

The licence holder shall prepare a drugs policy for events which will be based on 3 core messages: -

- \* Prevention
- \* Drug Dealers and users
- \* Welfare and treatment

A strategy will be put into place to steward areas outside the licensed area.

### **Public safety objectives**

Appropriate arrangements by way of barriers, gate systems, security or other provision will be made, in agreement with the responsible authorities, to prevent unauthorised access to the Licensed Premises and manage entry to the Licensed Premises.

Admission to the Licensed Premises will be by ticket only unless otherwise approved by the Licensing Authority. Ticket printing manifests and sales figures will be available upon request to the Licensing Authority.

Stewards shall be available to ensure that all access and exit routes are kept clear until the site is completely cleared.

The Transport Plan including a Traffic Management Plan will be provided within the Event Management Plan.

## **Prevention of public nuisance objectives**

The applicant will comply with the Code of Practice on Environmental Noise Control at Concerts and comply with conditions 1 – 10 of the Horsham District Council's proposed licence conditions as set out in 2.2 of the Noise Management Plan dated the 30<sup>th</sup> March 2016 as well as the Sound Control Procedure set out in section 5 of the Noise Management Plan in particular the noise limits proposed in Table 5.1 of the same.

## **Protection of children from harm**

The Premises Licence Holder will carry out a risk assessment for each event to consider the implications of attendance of children at the event.

Children under the age of 18 years will not be allowed to attend the event unless accompanied by a responsible adult aged over 18 years.

Wrist bands shall be exchanged for tickets clearly denoting adult/child or adult accompanying a child

At the point of sale of tickets for the event, recommendations will be given upon the suitability of the entertainment and the attendance of children whether accompanied or not.

Any adult entertainment must be located away from the main arena where it is not possible to hear or see any of the entertainment from windows openings or doors.

Entry to the adult entertainment area will only be available to persons aged over 18.

Persons wishing to enter the adult area must be informed of the exact nature of the entertainment before entering the venue to avoid accidental exposure to the adult entertainment.

Staff will be informed of the exact nature of the events entertainment before setting shift patterns to avoid accidental unwanted exposure to the evening's entertainment.

Additional door staff will be on duty at the area when adult entertainment is taking place within the venue.

There will be no posters around or outside the venue, nor flyers advertising the entertainment.

Soft drinks and free drinking water shall be available on the Licensed Premises as an alternative to alcohol.

Staff at the event will be briefed with the protocol for appropriately escorting and caring for children and/or vulnerable person, until they are reunited with parents/guardians or in the care of a responsible person in accordance with the care/ welfare plan.

<b><i>Signed by Environmental Health &amp; Licensing Manager</i></b>	<b><i>Date</i></b>
	<b>04 April 2016</b>

**Annex 4 – Plan of Approved Licensable Activity Area Attached**

Horsham District Council

Horsham District Council