

Minutes of the Wivelsfield Neighbourhood Plan Steering Group Meeting  
Held Monday 1 June, 7.30pm, Renshaw Room, Wivelsfield Village Hall

**Attending:** Jason Stoner (Chair), Craig Bowden, Gordon Harper, Dave Wright, Ian Dawson, John Wigzell, Shelia Blair, Judy Stoner, Liz Gander (Clerk), C Sugarman (District Councillor) and approximately six members of the public.

1. **Apologies for Absence**

Apologies had been received from Angus Thwaites.

The Steering group welcomed Lee White to the meeting. As a recently elected Parish Councillor he will now sit on the Steering Group (SG).

2. **Declarations of Interest**

None noted.

3. **To Accept Minutes of the Steering Group Meetings Held 21 April and 18 May 2015**

The minute of the 21 April saying that, if control of access to the rearmost Coldharbour Farm site could not be demonstrated, the site would be removed from the plan, was challenged. The Clerk pointed out that, at the 21 April's meeting, this *was* the position taken by the SG. Only at the following meeting (18 May) was it decided to keep the site in. A note to this effect will be added to the minutes of 21 April for clarity.

The Chairman thanked Craig Bowden for producing the minutes of 18 May, which were approved and signed.

4. **To Confirm Submission of the Neighbourhood Plan to Lewes District Council**

The Plan was submitted to LDC on Thursday 21 May, following a couple of minor corrections. An email acknowledging receipt of the Plan was received from LDC within the required two weeks. Within the acknowledgement were a couple of questions which the Chairman wishes to have a working group meeting to discuss. The working group meeting to be held this Wednesday, 3 June.

5. **To Agree how to Publicise the Submission of the Plan and Changes Made**

To be discussed at the working group meeting on Wednesday.

6. **Project Plan**

Stages over the next three to four months should all be in line with statutory timescales/processes. Four weeks after the six week consultation, the Plan has to go for independent examination. LDC will put forward 3 examiners for us to choose from. If all goes well and the examiner is happy, we could be looking at a referendum in November/December.

7. **Date of Next Meeting**

7.30pm, 6 July 2015 – prior to Parish Council meeting