

***The Steyning, Wiston, Ashurst and Bramber
Neighbourhood Plan***

Steering Group Meeting

Wednesday 12th November 2014 at 9.00am

To be held at The Steyning Centre, Fletcher's Croft, Steyning

A G E N D A

1. Apologies for absence
2. To agree the Minutes of the meeting of 8th October 2014
3. Matters arising from the Minutes of the meeting of 8th October 2014
4. To consider applications for membership of the Steering Group and Focus Groups
5. Tasks for the new Focus Groups
 - i. Organisation of meetings
 - ii. Information required for the Focus Groups
 - iii. Public Survey questions
 - iv. Bramber Housing Needs survey
 - v. Stakeholders list and contact
6. Logos, website and marketing
7. Finances/grants/bank account
8. To consider the timeline and targets
9. Any other business
 - i. Feedback from the Public Meeting
 - ii. *Code of Conduct and Declarations of Interest*
 - iii. Room hire grant from Steyning Parish Council
 - iv. Procedures for communication
10. Date and time of next meeting