



The Steyning, Wiston, Ashurst and Bramber (SWAB)

Neighbourhood Plan

Steering Group Meeting

Wednesday 10th December 2014 at 9.00am

To be held at The Steyning Centre, Fletcher's Croft, Steyning

A G E N D A

1. Apologies for absence
2. To welcome new Steering Group members
3. To agree the Minutes of the meeting of 12th November 2014
4. Matters arising from the Minutes of the meeting of 12th November 2014
5. Updates and feedback from the Focus Group Co-Ordinators for -
 - i. Housing
 - ii. Environment
 - iii. Transport/Accessibility
 - iv. Community
 - v. Business/Economy
 - vi. Heritage/Local knowledge
6. To consider the VISION PAPER prepared by AirS and rCOH
7. Engagement with Stakeholders and interested parties
8. Finances and budgeting
 - i. Updating Parish Councils
 - ii. The need for a 'float' to be paid by Parish Councils
 - iii. Fundraising possibilities
9. The RESIDENTS' SURVEY. Matters to consider –
 - i. The draft from AirS – Final editing
 - ii. Printing arrangements
 - iii. Distribution of the survey forms
 - iv. Collection arrangements and drop boxes
 - v. Advertising and marketing
 - vi. Dates and deadlines
 - vii. Covering letter
 - viii. Housing Needs Survey for the Bramber parish
10. Any other business
 - i. *Code of Conduct and Declarations of Interest*
 - ii. Room hire grant from Steyning Parish Council
11. Date and time of next meeting