**Big Local Meeting**

**21st January 2015**

**St Christopher's Church**

**6:30pm**

**Attending:**

Too many to be named.

**Apologies**: Sandra Herring

Steph welcomed the group and agreed on the minutes from the last meeting.

Governance, Steph will email everyone code of conduct and roles and responsibilities. Dave has stepped down due to health reasons so now chair vice chair and secretary has to be voted again. Cara will email out to the group the role descriptions. People can email Carl with an expression of interest. If anyone would like to create new roles then they are welcome.

There are lots of events throughout this year and so charlie has put together a project planning and events checklist which will be very helpful. Steph will email this out to the group. This are draft documents so if anyone has any amendments or suggestions then all are welcome to share these.

Sam would like Sandrra and Hannah to design leaflets for the credit union, Hannah agreed and sam will speak to Sandrra. Sam announced that she needs a small team that can focus on the credit union and to make decision making and voting easier. Tina, Jayce, Sara, emma, Jane and Richard have volunteered to help. Betty has also volunteered to help with anything.

There will be a large launch event which the budget will need to be set out. Jayce has offered to help get BBC South east here for the day of the launch.

We have an office at mic costing £337 per month. It was very busy throughout the first month but after that it didn't work so well. We need to vote as to whether we continue to fund this office or whether we want to end the contract. The community centre it suite has been offered to us to use as a "floating office". The mic has ok disabled access but not suitable for large mobility scooters. Voting was eunamanmous, no to continuing the office.

The green roof shelter was meant to be delivered in February but due to being busy it will now be delivered at the end of March. Cara is in talks with the diocese about the ground rent and the agreement for using the church space. The group need to decide what amount per year we should pay for rent. The glass within this is toughened glass for security reasons. This amount does not include utilities as we will have our own electricity meter. The amount of rent proposed was £1000, and this was carried through.It has been discussed that the green roof shelter could have a launch event and Steph asked sam if she would need someone to help her organise this launch event alongside the credit union launch event. Both events could be tied in together and held in April. Tammy was mentioned for this role and it was said that this would be beneficial. Tammy agreed.

Steph has been talking to cara about engaging more and being interactive within the community. It was mentioned that coffee mornings, mum and baby meetings, would be a good way of getting people involved and talk to them about newington big local. Steph also wants to, every three or four months, having a chill out evening for the group, bring a plate and some drinks and just chill out for the night. Steph has arranged a book club for the 5th February reading Harry potter. This will be held at the library and will be free. 4:30 - 6pm. We will provide squash for the children, Steph has acquired a water stones gift card for a prize and we still have lots of Halloween sweets to hand out. Book club can be held anywhere once the nicer weather is here, such as the copse. We can also use the community centre and the church.

Right at home came to us with a bid and Carole was championing this, but she has now left. Steph has tried to engage with lee but this has not been successful so this cannot go ahead now. This proposal has now been taken away.

The new GP proposal was tied in with right at home but this could be adjusted. A lot of The gp's time is taken up but form filling, cab want to train residents for them to work with the GP to help this. Do you think this is a good idea to move this forward? The group voted yes.

All of our meetings are 3rd Wednesday evening of every month. It might be beneficial to have do alternative meetings such as one meeting in the evening and the next one during the day. This might open up doors for new members who can't attend evening meetings. It was noted when that the younger generation and those who work would not be able to attend daytime meetings which could possibly cause problems. A solution might be to have meetings during the day at a time that suits everyone.

AOB

Millie asked if she was going to be the voice for academy fm, Steph is matching people to do voice overs, and the first two are sinead and jack. Millie's voice recording will be updated, nataya and andrew could do one. We just want to get the younger generation to get involved with doing the radio.

Marie has got a showcase on the 9th February 9am until 3pm at newington community centre.

Jayce told the group that his new plan is continue his vision but doing it mobile earning the money to buy the house.

Betty shared with the group that e parish magazine, the beacon, we can write up about big local and it can be published within the magazine. If we want to do this, we can email it to Betty to be put in the magazine.

Steph had a bid from Kate gardener from DJPA for a mother and toddler group. There was a budget for this in our plan. If we want to have a look at the area, contact Steph to make an appointment.

Marlowe academy have approached Steph to see if we can do any work with some year 7s. It was discussed that Tammy and Sarnie could lead this with secret garden. The students could help us get going on the secret garden again. In time they could also help with the copse.

The library need volunteers and need help with increasing the foot fall. Steph has asked if Tina would volunteer to do stuff at the library. Everyone else is welcome to volunteer as well. There will be training available.

Youth group has made a proposal but we have deferred it to the next meeting as we are looking at other funding oppertunities to help it be sustainable.

Betty spoke to the group about how st Christopher's had a charity shop 2 years ago, half of the money made went into the church and the other half went into youth activities. Betty is thinking of getting a small green roof shelter and running another charity shop from it. It can work alongside the food bank as well. The money would be split as before and it could be possible to get Marlowe year 11 students to help with the running of the shop.